

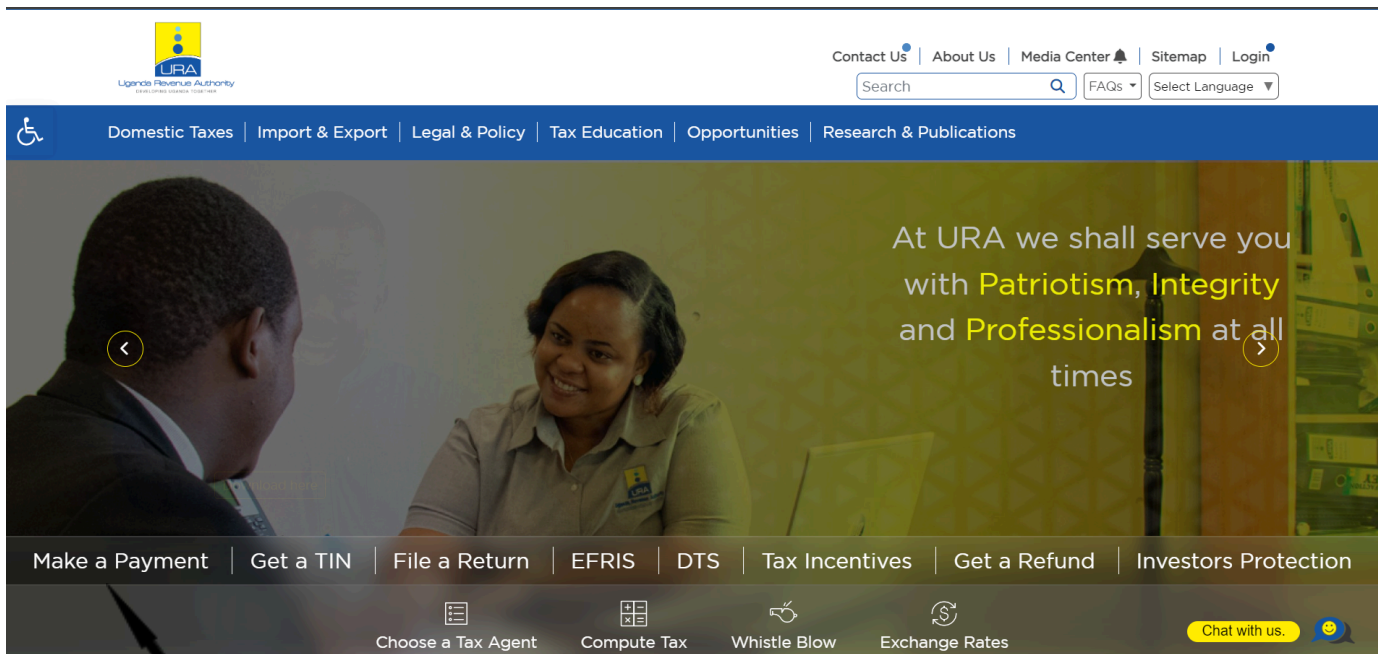
UGANDA

TOURISM BOARD

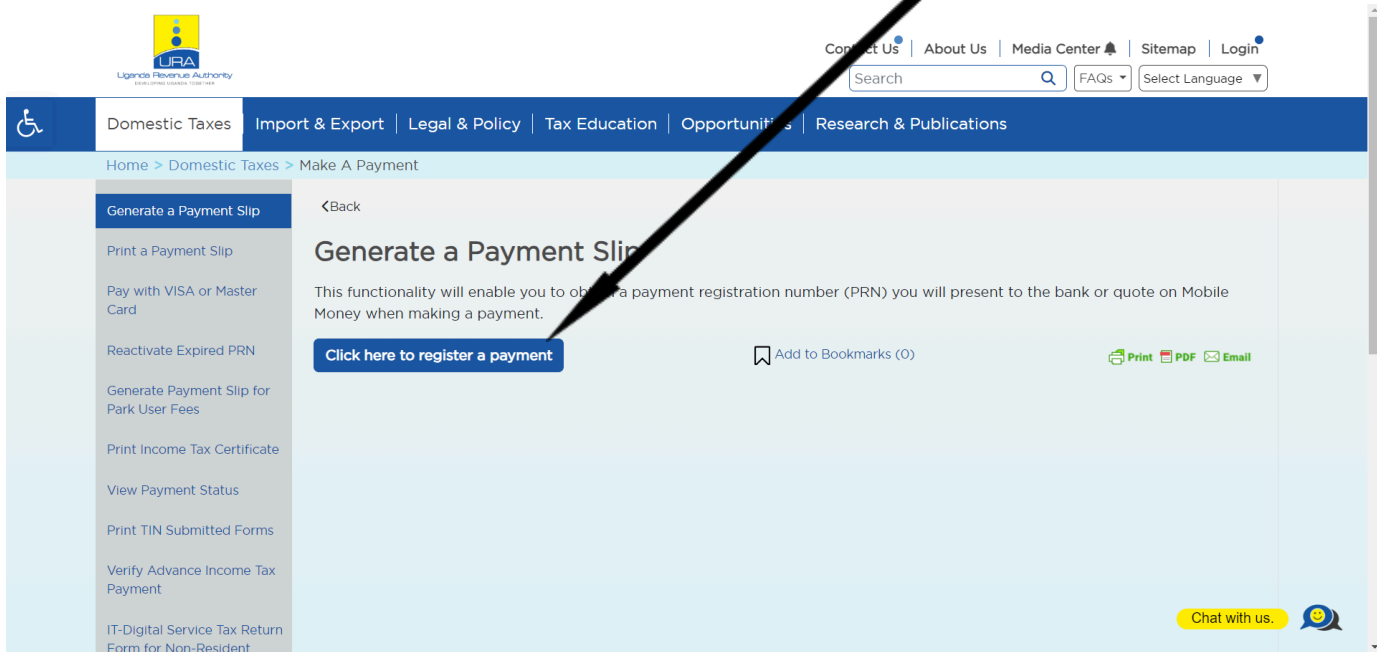
**THIS DOCUMENT AIMS TO GUIDE YOU ON HOW YOU CAN MAKE YOUR
REGISTRATION PAYMENT TO UGANDA TOURISM BOARD
THROUGH UGANDA REVENUE AUTHORITY (URA)**

STEP 1: Visit [Uganda Revenue Authority website \(https://www.ura.go.ug\)](https://www.ura.go.ug)

STEP 2: Select **Make a Payment** menu on your bottom left



STEP 3: On the Make a Payment page, select the first item; **Generate Payment Slip**



The screenshot displays the Uganda Revenue Authority (URA) website. The header includes the URA logo, navigation links (Contact Us, About Us, Media Center, Sitemap, Login), a search bar, and a language selector. The main navigation bar lists categories: Domestic Taxes, Import & Export, Legal & Policy, Tax Education, Opportunities, and Research & Publications. The breadcrumb trail shows the path: Home > Domestic Taxes > Make A Payment.

The left sidebar contains a list of links under the 'Generate a Payment Slip' heading:

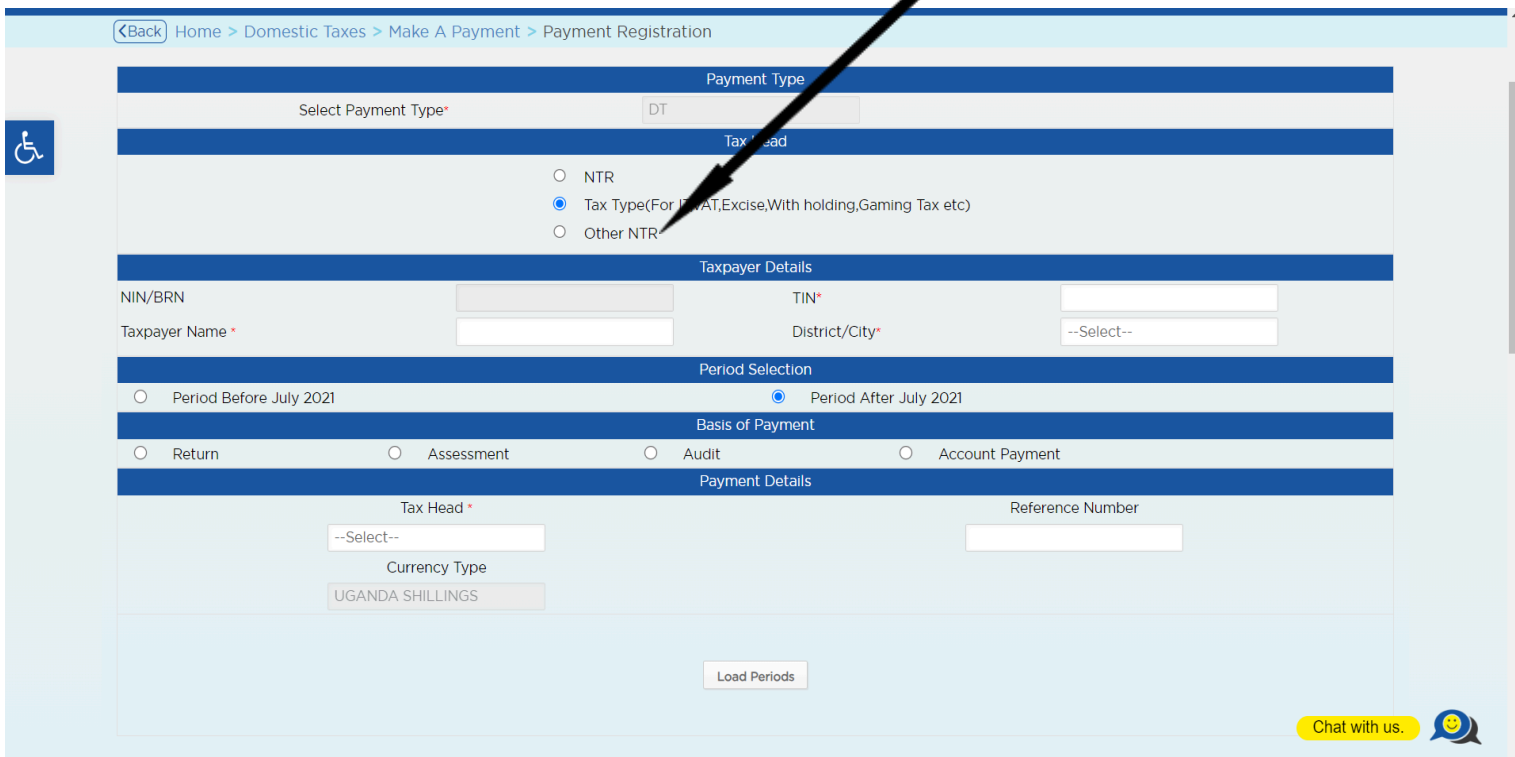
- Generate a Payment Slip (highlighted)
- Print a Payment Slip
- Pay with VISA or Master Card
- Reactivate Expired PRN
- Generate Payment Slip for Park User Fees
- Print Income Tax Certificate
- View Payment Status
- Print TIN Submitted Forms
- Verify Advance Income Tax Payment
- IT-Digital Service Tax Return Form for Non-Resident

The main content area is titled 'Generate a Payment Slip' and includes a '<Back' link. Below the title, a text block states: 'This functionality will enable you to obtain a payment registration number (PRN) you will present to the bank or quote on Mobile Money when making a payment.' A prominent blue button labeled 'Click here to register a payment' is positioned below this text. To the right of the button are links for 'Add to Bookmarks (0)', 'Print', 'PDF', and 'Email'. A 'Chat with us.' button is located in the bottom right corner.

STEP 4: On the Payment Registration form;

1.1. Under **Payment Type**; Leave it as it is.

1.2. Under **Tax Head**; select “*Other NTR*”



The screenshot shows the 'Payment Registration' form with the following sections and fields:

- Payment Type:** Select Payment Type* (DT)
- Tax Head:** Radio buttons for NTR, Tax Type (For VAT, Excise, With holding, Gaming Tax etc) (selected), and Other NTR. A black arrow points to the 'Other NTR' option.
- Taxpayer Details:** NIN/BRN, TIN*, Taxpayer Name*, District/City* (dropdown).
- Period Selection:** Radio buttons for Period Before July 2021 and Period After July 2021 (selected).
- Basis of Payment:** Radio buttons for Return, Assessment, Audit, and Account Payment.
- Payment Details:** Tax Head* (dropdown), Reference Number, Currency Type (UGANDA SHILLINGS).
- Buttons:** Load Periods, Chat with us.

This will change the form to:

Domestic Taxes | Import & Export | Legal & Policy | Tax Education | Opportunities | Research & Publications

[Back](#) Home > Domestic Taxes > Make A Payment > Payment Registration

Payment Type
Select Payment Type* DT

Tax Head
☐ NTR
☐ Tax Type(For IT,VAT,Excise,With holding,Gaming Tax etc)
☒ Other NTR

Taxpayer Details
 NIN/BRN
 Email Id
 Taxpayer Name *
 County/Municipality*
 Parish*
 TIN
 District/City*
 Sub county / Town Council/Division*
 Village*

Details of Other NTR Payments
 Ministry/Department/Agency *
 Reference Number
 Amount *
 Assessment Date
 29/07/2024

Chat with us.

- 1.3. Under **Taxpayer Details**; enter your TIN number and this will automatically generate the rest of your information as required.
- 1.4. Under **Details of Other NTR Payments**; Select “**UGANDA TOURISM BOARD**” from the “**Ministry/Department/Agency**” dropdown.

Details of Other NTR Payments

Ministry/Department/Agency * UGANDA TOURISM BOARD

CATEGORY APPLICATION FEES FOR REG

TAX HEAD HOTEL

Tax Head Description : HOTEL

Reference Number

Amount * 200,000

Assessment Date 31/07/2024

Fees Calculation

Base Value (in UGX) 200000

Total Fees Payable (in UGX) 200,000

Identification Details

Type of ID Proof (Provide from the list given for ID proof) --Select--

Identity Number

- 1.5. A **CATEGORY** option appears; Select “**APPLICATION FEES FOR REGISTRATION**” from the dropdown.

- 1.6. A **TAX HEAD** option appears; Select your *establishment*.
- 1.7. Enter your registration number you were assigned from Uganda Tourism Board under **Reference Number**.
- 1.8. After filling in all details, Under **Payment methods**, select your preferred option.
- 1.9. Proceed to enter the text shown in the image and click **Accept and Register**.

Payment Methods

Select how would you like to complete this payment

- ☐ Online Payment Options (VISA, MasterCard, American Express, Union Pay, Mobile Money)
- ☐ Payment Transfer Instructions (EFT, RTGS and Swift)
- ☒ Other Payment Options (Cash, Cheque, Mobile Money, Demand draft, Point of Sale)

Click here to view [List of Banks](#) authorized to collect URA Payments

Enter text from Given the image*

MvWgqR C

(Letters are case sensitive)

Fields marked with * are mandatory

Declaration : I declare that the information given on this application is true and correct and that failure to provide correct information may result in delayed processing or rejection of this application .

Accept and Register